STATE OF NEVADA

DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD
PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates
Mailing: P.O. Box 8026, Reno, Nevada 89507
Physical: 1350A Wells Ave, Reno, NV 89512
Office (775) 393-9472 (message only)
Email: NJLSB@agri.nv.gov Website: http://agri.nv.gov/Administration/NJLSB/NJLSB/

AGENDA

December 1, 2026, 3:00 p.m. – 5:00 p.m.
Nevada Department of Agriculture, Large Conference Room
405 South 21st Street, Sparks, NV 89431
The meeting will be held "in person," and a Microsoft Teams option is available.
Join: https://teams.microsoft.com/meet/27455542761550?p=0EL8uhPry93H0Uj0JG
Meeting ID: 274 555 427 615 50 – Passcode: 2M5Cj2Z2

Please note: The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or aid the meeting's efficiency or effectiveness. The Board may combine two or more agenda items for consideration and may remove an item from the agenda. Items designated "For Possible Action," if no other action is designated, are for acceptance by vote of the Board.

1. **Call to order, a roll call of members, and establish a quorum**

2. **Public Comment:** Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comments on specific agenda items. Comments may be discussed by the Board, but no action may be taken. The matter may be placed on a future agenda for action. Public comments shall be limited to topics within the Board's area of authority. Subject to that limitation, no limits will be placed on public comments based on content.
   Note: No vote may be taken on a matter raised under this item of the agenda until the matter has been specifically included on an agenda as an item upon which action may be taken.
   (NRS 241.020). Public Comment will be limited to three minutes per person.

3. **Review and Approval of Agenda** **For Possible Action**

4. **Review and approve October 6, 2026, meeting minutes** **For Possible Action**

5. **Financial Report** **For Possible Action**
   Kayla Claiborne will provide updates on current financials.
   Review of IRS changes to independent contractors' 1099s.
   Scholarships updates
   2027 Budget

6. **Review any Correspondence** **For Possible Action**
   Review any correspondence from the last meeting
   and take any action as appropriate.

7. **Nevada Department of Agriculture/Nevada State Fair/ Nevada Western Heritage Updates** **For Possible Action**
   Review updates and agendize for further discussion if needed, at subsequent meetings.

8. **Consideration of contracting for ShoWorks entry administrators** **For Possible Action**
   The Board to consider the parameters of the contract for services of a ShoWorks Administrator

9. **Consideration of changing the Board Meeting Start Time** **For Possible Action**
   Review, discuss, and take action to change the start time of the meeting to 3:30 p.m.

10. **2027 Show Report** **For Possible Action**
    Committee appointments – discussion of outcomes for the following:
    - **2027 Rules – Approved and posted**
    - State Fair Service Agreement
    - Show Logistics
    - Auction
    - Donors and Awards
    - Media and Communications
    - Scholarships
    - Youth Advisory Council

11. **Public Comment:** Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comments on specific agenda items. Comments may be discussed by the Board, but no action may be taken. The matter may be placed on a future agenda for action. Public comment shall be limited to topics within the Board's area of authority. Subject to that limitation, no limits will be placed on public comments based on content.
    Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.
    (NRS 241.020). Public Comment will be limited to three minutes per person.

12. **Schedule the next meeting** **For Possible Action**

13. **Board Member Comment, Discussion of Future Agenda Items**
    NOTE: No deliberation may take place on this item.

14. **Adjournment**

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request them in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)339-9472. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)393-9472 no later than 48 hours before the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno, NV 89502.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:
NEVADA DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE

LYON COUNTY COOPERATIVE EXTENSION OFFICE
WASHOE COUNTY COOPERATIVE EXTENSION OFFICE
CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE
PERSHING COUNTY COOPERATIVE EXTENSION OFFICE
NEVADA PUBLIC NOTICE WEBSITE – HTTPS://NOTICE.NV.GOV
http://agri.nv.gov/Administration/NJLSB/NJLSB/